

# STELLAR MASSAGE CLIENT INFORMATION

Date: \_\_\_\_\_

Title/Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, ST, ZIP: \_\_\_\_\_

Occupation \_\_\_\_\_

Birth Date: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Best Time/No to Call: \_\_\_\_\_

Referred By: \_\_\_\_\_

## Medical Information

Permanent Medical Conditions (including in remission, and post-acute)

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Notes: (eg: Ticklish feet, love foot massage and scalp rub, etc...)

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Signature: \_\_\_\_\_

**Therapist notes:** \_\_\_\_\_

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# STELLAR MASSAGE SESSION SHEET

Name: \_\_\_\_\_

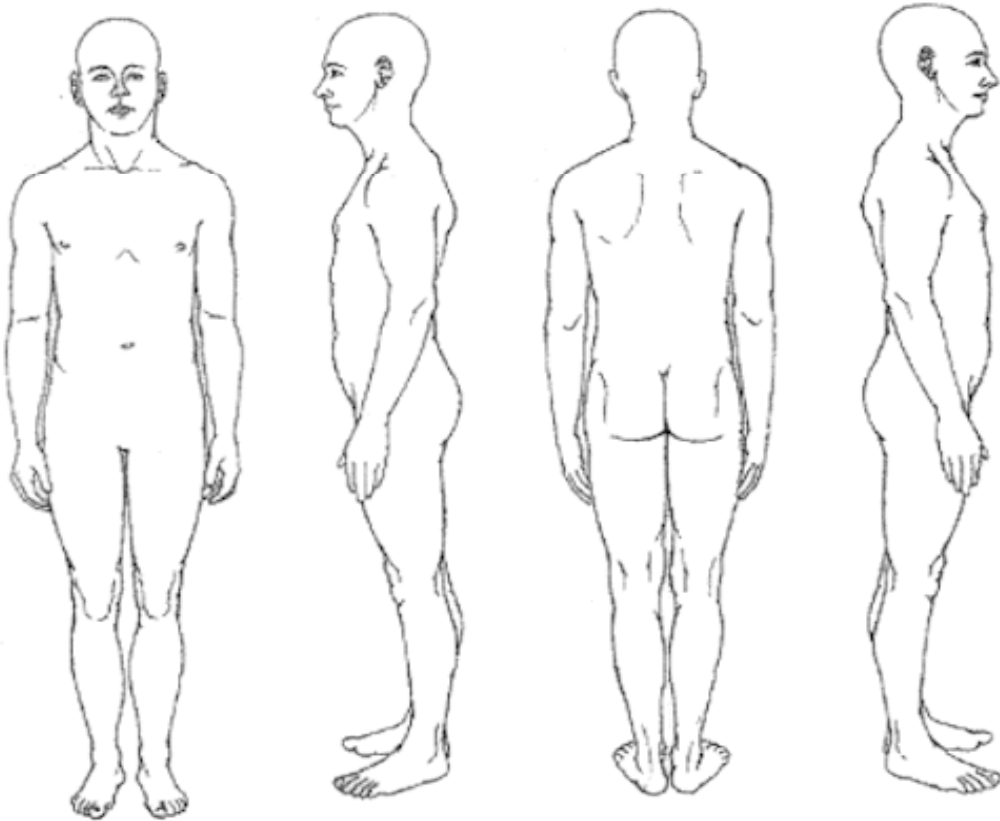
Date: \_\_\_\_\_

Surgeries in the last year and new injuries or medical conditions since last visit:

Medications currently taking/taken within last 48 hours and what it's for:

Areas to Avoid (sores, rashes, bruises, cuts, etc...) Note what and the location:

Please circle any areas that you would like concentrated work on.



Signature: \_\_\_\_\_

**Therapist notes:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Initials: \_\_\_\_\_

Pmt Method/Amount: \_\_\_\_\_

# **STELLAR MASSAGE POLICY**

## **CANCELLATION**

We request 24 hour notice for all canceled appointments. People who no-show or cancel less than 2 hours prior to their appointment time may be billed for the session and will be required to pay in advance for future appointments.

## **TARDY ARRIVAL**

A set amount of time is reserved for each client. If you arrive late, the time spent on your massage may have to be reduced. You will be charged the full price of your appointment even if it must be shortened.

## **STOPPING THE SESSION**

This is an ethical, licensed establishment. No sexually inappropriate behavior is permitted (examples include exposing yourself, touching the therapist's hand or hip, or sexual comments or innuendos). Any client who behaves inappropriately will have his/her session terminated and will be charged the fee for the scheduled time regardless of amount of time actually spent on the massage.

## **FORM OF PAYMENT**

We accept cash, local check w/ID w/same address, credit card, PayPal, Tradebank, or gift certificate

## **DISHONORED CHECK FEE**

A \$35 fee will be imposed for any dishonored check.

## **MINORS**

A parent or guardian must be in attendance for the duration of the massage for a minor child.

## **PRIVACY**

Client information is confidential and will not be shared unless the client requests it in writing or we are legally compelled.

## **DRAPING**

Clients will remain draped during the entire massage. Only the portion of the body being worked on will be undraped at any time.

## **ILLNESS**

Please be courteous and reschedule or cancel appointments if you are sick.

## **\$10 REFERRAL CREDIT**

If you refer a new client who comes in and pays for a massage, we will send you a postcard good for a \$10 discount on a massage. The referred client must put on his intake form that you referred them.

## **MESSAGE CLUB**

No Contract - Upgrade or downgrade as needed - Full 30/60/90 Minute Massage - Household can share Additional massages at club price - Banked massages never expire even after cancellation

## **GIFT CERTIFICATES**

If a gift certificate is lost, please call and cancel the gift certificate. If it is presented for redemption prior to being cancelled, the gift certificate is used and will not be reissued. \*\*\*No cash refunds.

Signature: \_\_\_\_\_